

MEETING MINUTES

Topic: Team 19 Meeting

Tuesday, March 21, 2017

5:30 pm – 6:30pm

Minutes recorded by K. Zoe Lucke

Meeting called by Dr. Trevas

Attendees: Matthew Palmer, Alex Lawson, Basem Alghamdi, Fahad Alajmi, and K. Zoe Lucke

Please bring: Laptop and design parts

Table 1. Record of meeting.

5:30 pm to 5:45 pm	Discussion of Upcoming Due Dates <ul style="list-style-type: none">• Hardware Review 2 (today)• Staff Meeting (April 4)<ul style="list-style-type: none">• Draft of Poster due• Presentation walk-throughs (April 11)<ul style="list-style-type: none">• Final Poster due• Final Product Testing Proof (April 18)• UGRADS (April 28)• Final Report (May 5)	Room 224
5:45 pm to 6:00 pm	Discussion of Designs <ul style="list-style-type: none">• Improve slider design<ul style="list-style-type: none">• New parts = more secure• Brainstorm improvements• Finish rail design	Room 224
6:00 pm to end	Plan for future <ul style="list-style-type: none">• Next Tuesday meeting – work on poster• Meet on Friday at 2:00 to improve slider design	Room 224

Next formal meeting: 3/28/17, room 224, Engineering Building, after capstone class.